



GOVERNOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT (GO-BIZ)





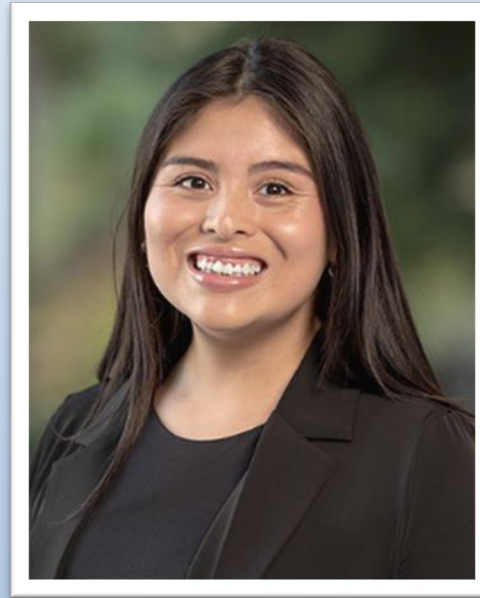
Local Immigrant Integration and Inclusion Grant (LIIG)

Thursday, June 29, 2023

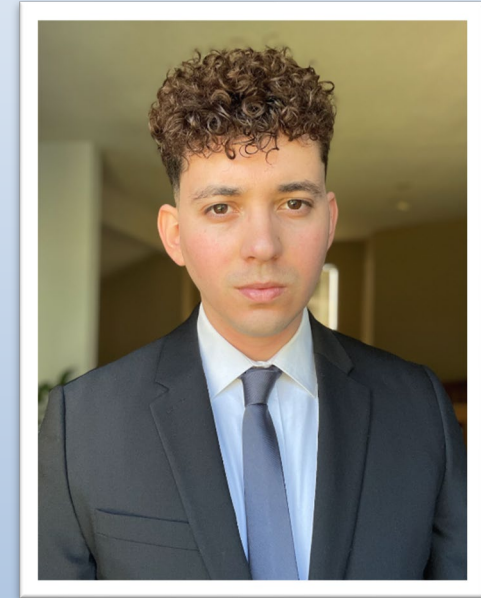
THE GO-BIZ TEAM



ODET FORD
Immigrant Integration Manager



MARIA MARTINEZ
Executive Fellow



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Immigrant Integration Analyst

BACKGROUND AND PROGRAM OVERVIEW

The Budget Act of 2022 established the Local Government Immigrant Integration Initiatives program within the Governor's Office of Business and Economic Development (GO-Biz).



The Local Immigrant Integration and Inclusion Grant (LIIG) provide \$8.2 million in one-time funding to support the development or expansion of immigrant integration efforts, increase community trust and enhance the organizational capacity of local governments to support immigrant populations in California.



RFP Timeline

**RFP RELEASED
BY GO-BIZ**

June 16, 2023



**LOCAL
GOVERNMENT
RFP
INFORMATION
SESSION**

June 21, 2023



**NONPROFIT RFP
INFORMATION
SESSION**

June 23, 2023



**RFP QUESTIONS
AND ANSWERS**

June 16-27, 2023



**RFP SUBMISSION
DEADLINE**

July 28, 2023



Eligible Applicants

Eligible local governments shall meet the following criteria:

- a. The applicant is a California City, County, or County or City Department.
- b. Has an existing:
 - i. Office of Immigrant Affairs/New Americans; **or**
 - ii. Designated Immigrant Affairs Liaison; **or**
 - iii. Administers public programs or benefits for immigrant populations, including but not limited to Economic Development, Work Force Development, CalFresh, CalWORKS, Refugee Resettlement Programs, Immigration Legal Services, etc.; **and**
- c. Has experience administering State grant or contract funding.

Nonprofit Eligibility Criteria Local governments with limited capacity to administer the grant opportunity may consider subgrants to nonprofit organizations. The nonprofit eligibility includes:

- a. Meets the requirements set forth in Section 501(c)(3) or 501(c)(5) of the Internal Revenue Code; and
- b. Has experience delivering the eligible activities included in the Local Immigrant Integration and Inclusion Grant; and
- c. Has experience administering programs or benefits for immigrant populations including, but not limited to, Economic Development, Work Force Development, CalFresh, CalWORKS, Refugee Resettlement Programs, Immigration Legal Services, etc.); and
- d. Has experience administering City, County, or State grant or contract funding



STATUTE GRANT REQUIREMENTS

The grant funding shall not replace any existing funding or programming.

Required to provide a plan to ensure continuity of funding for proposed activities after the one-time grant is awarded for sustainability (e.g., PPP)

Applicants shall seek input from the public regarding the proposed activities.

Any service or programming funded under LIIIIG shall be accessible to immigrants regardless of immigration status.



Grant Terms

Grant Terms: Grant terms will be modified based on funding availability. Additional time is provided to amend or close out agreements. Year Two is contingent on funding availability.

Grant Agreement Term (Year One): September 1, 2023, to November 30, 2024.

Service Term (Year One): September 1, 2023, to August 31, 2024.

Grant Agreement Term (Year Two): September 1, 2024, to November 30, 2025.

Service Term Year Two: September 1, 2024, to August 31, 2025.



Funding and Eligible Activities

GO-Biz will fund 1-2 local government staff positions to develop or expand immigrant integration efforts, increase community trust, and enhance the organizational capacity of local governments in California.

Local governments are encouraged to focus on 1-2 funded activities but may propose additional activities.



Target Populations

Selected grantees will prioritize serving:

- Immigrants,
- Refugees or Asylees,
- Unaccompanied minors,
- Immigrant youth,
- Immigrants residing in rural California, and
- Hard-to-reach immigrant populations.



Any service or programming funded under LIIIG shall be accessible to immigrants regardless of immigration status, and documentation of status shall not be required.



Eligible Activities



Review Process and Application Evaluation

Application Evaluation Overview

GO-Biz considers several factors, including:

1. Funding eligibility criteria;
2. Staffing capacity; and
3. Organizational oversight and administrative capacity.
4. Information provided in the RFP (Exhibit A-Attachment 1) and Budget Proposal (Exhibit A-Attachment 2).
5. Prioritize funding local governments that serve rural and hard-to-reach populations and regions with a high density of immigrant populations.



Review Process and Application Evaluation Cont.

- GO-Biz will utilize demographic data from the California Immigrant Data Portal and Community Economic Resilience Fund to determine areas with a high immigrant population density.
- GO-Biz will also consider identified needs and capacity to assist the target populations and regions, language and cultural competency, and expertise in providing services.

GO-Biz reserves the right to distribute funding based on regional and programmatic needs and solicit additional applicants if necessary.

- GO-Biz will fund 1-2 staff positions in alignment with the applicants' current staffing salary rates. Applicants will be required to provide supporting documentation confirming the existing salary structure.
- GO-Biz will determine budget proposals based on the number of proposed staff to be hired or advanced and operational costs.
- Applicants intending to subgrant may request a 15 to 20 percent administrative fee.



Scoring Criteria

The proposals will be evaluated using the following sections and the scoring point scale. Nonprofit subgrantee questions will only be assessed to support eligibility and capacity of the local government to subgrant and will not be scored.

PROPOSAL SECTION	POINTS POSSIBLE
Question 1: Applicant Overview	50
Question 2: Organizational Capacity and Services	50
Question 3: Administrative Capacity	40
Question 4: Collaboration	20
Implementation Plan	20
Project Budget	20
Total Points Available	200



Authorized Representative

- **All applicants must designate an Authorized Representative who will carry out a variety of responsibilities during the application process and grant period.**
 - Serve as the principal contact for GO-Biz
 - GO-Biz will communicate to Authorized Representatives on program-related information.
 - Submit performance and financial reports
 - Receive and distribute GO-Biz reimbursements to subgrantees (if applicable)
 - Any programmatic or agreement-related issues will flow through the Authorized Representative to the subgrantee in their agreement. Subgrantees are expected to contact their Authorized Representative when programmatic issues and questions arise.
 - If an Authorized Representative designates staff for a portion of these responsibilities, they must provide GO-Biz with a written statement confirming they are acting on behalf of the Authorized Representative.
 - We encourage applicants to identify a secondary point of contact.



Reporting

- GO-Biz has the right to conduct a programmatic and financial review of any grantee entity and subgrantee.
- Non-aggregated information collected from individuals participating in funded services shall not constitute a record subject to disclosure under the Public Records Act
- GO-Biz may withhold payment if reports are not received or are deemed incomplete or inadequate.
- GO-Biz will provide the grantees with a reporting template for the submission of quarterly financial and activity reports upon execution of the grant agreement. GO-Biz will require grantees to collect, and report aggregated data that includes but is not limited to the following (see list below).

Please note that each reporting item applies only if the grantee has conducted the corresponding activity. This may include but is not limited to the following:

- i. Type of Activity or Service Provided
- ii. Total Number of Individuals Served
- iii. Ethnicity and Race
- iv. Country of Origin
- v. Language Proficiency
- vi. Age Distribution
- vii. Gender



Reporting Schedule

Year 1: Reporting Period	Report Due
September 1, 2023 – November 30, 2023	December 14, 2023
December 1, 2023 – February 29, 2024	March 14, 2024
March 1, 2024 – May 31, 2024	June 14, 2024
June 1, 2024 – August 31, 2024	September 13, 2024



Invoicing

Selected grantees may invoice GO-Biz for quarterly expenses and must submit expense reports with the invoice. Grantees shall not exceed the award issued for services.

Invoice Schedule

- Grant recipients will submit a quarterly invoice to GO-Biz to reimburse eligible expenses incurred during each month. Invoices should be submitted within 15 calendar days after the end of each month unless otherwise specified below. GO-Biz will provide grantees with an invoice and financial template upon execution of the grant agreement.

REPORTING PERIOD	REPORT DUE
September 1, 2023 – November 30, 2023	December 14, 2023
December 1, 2023 – February 29, 2024	March 14, 2024
March 1, 2024 – May 31, 2024	June 14, 2024
June 1, 2024 – August 31, 2024	September 13, 2024



Application Submission

To be considered for funding, all applicants must comply with the requirements described in this RFP. **Incomplete, late, or altered application forms will not be accepted. To apply, submit a complete application with attachments no later than 5:00 p.m. PT on July 28, 2023, to immigrantintegration.initiatives@gobiz.ca.gov with the subject line: “FY 2022-24 LIIG Application”.**

Review the Checklist, **Appendix 2**, for a complete list of documents to be submitted.

For general questions, please contact Grant Manager Yoan Vivas at yoan.vivas@gobiz.ca.gov or (916) 827-8626.



Q&A



Contact Us

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Immigrant Integration Website
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